

Volunteer Application Package



2009-2010 Edition



Youth Missions International Volunteer Application

Personal

Name: _____ Application Date: _____

Home Address: _____

Work Phone: _____ Home Phone: _____

Email address: _____

Education

Highest Level of Education _____

Employment

Current Employer, if applicable

Position/Title _____

Dates of Employment (starting, ending) _____

Company/Employer _____

Address _____

Special training, skills, hobbies _____

Groups, clubs, organizational memberships _____

Please describe your prior volunteer experience (include organization names and dates of service)

What experiences have you had that may prepare you to work as a volunteer in our organization?

Why do you want to volunteer?

Have you ever been convicted of a crime? [If yes, please explain the nature of the crime and the date of the conviction and disposition.] Conviction of a crime is not an automatic disqualification for volunteer work.

Do you have: a driver's license? Yes No
Car insurance? Yes No
Car available for transporting others? Yes No

REFERENCES: Please list three people who know you well and can attest to your character, skills and dependability. Include your current or last employer.

Name/Organization	Relationship to You	Phone	Length of relationship
1.			
2.			
3.			

Please read the following carefully before signing this application:

I understand that this is an application for and not a commitment or promise of volunteer opportunity. I certify that I have and will provide information throughout the selection process, including on this application for a volunteer position and in interviews with Youth Missions International that is true, correct and complete to the best of my knowledge. I certify that I have and will answer all questions to the best of my ability and that I have not and will not withhold any information that would unfavorably affect my application for a volunteer position. I understand that information contained on my application will be verified by Youth Missions International. I understand that misrepresentations or omissions may be cause for my immediate rejection as an applicant for a volunteer position with Youth Missions International or my termination as a volunteer.

Signature _____ **Date** _____

Background Check Consent Form for Volunteer

I hereby consent to permit Youth Missions International to contact anyone it deems appropriate to investigate or verify any information provided by me to discuss my suitability for a volunteer position, including my background, volunteer experience, education or related matters. I expressly give my consent to any discussions regarding the foregoing and I voluntarily and knowingly waive all rights to bring an action for defamation, invasion of privacy, or similar cause of action, against anyone providing such information.

I hereby authorize any organization affiliated with Youth Missions International to investigate my background as necessary for the consideration of my volunteer application.

I further authorize all persons, schools, companies, organizations, credit bureaus and law enforcement agencies to supply all information concerning my background and to furnish reports thereon. I hereby release them and any organization affiliated with Youth Missions International from any and all liability and responsibility arising from their doing so.

I certify that the answers given by me to all questions on this application and any attachments are, to the best of my knowledge and belief, true and correct and that I have not knowingly withheld any pertinent facts or circumstances. I understand that any omission or misrepresentation of fact in this application may result in refusal of or separation from volunteer service upon discovery thereof.

Applicant's Signature _____ **Date** _____



Youth Missions International Child Protection Policy

Purpose:

Our purpose is to implement and maintain a program that will enable Youth Missions International (YMI) to carry out its mission while safeguarding minors against emotional, physical, or sexual abuses.

What is child abuse?

In general, child abuse is physical, mental or sexual maltreatment; neglect of health and welfare; or exposing an unreasonable risk to a person less than 18 years of age. Child abuse includes inflicting injury upon a child; placing a child in a situation where the child will likely be injured; involving or allowing a child to be engaged in sexual activity; allowing a child to witness sexual acts or pornographic materials; allowing a child to be given illegal controlled substances; child neglect, including the withholding or denial of adequate food, clothing, shelter or medical care; and emotional abuse, including verbal comments, actions or statements that would cause a child to believe that their person, emotions, physical form, family race, background, religious background, or social status is somehow bad, inferior, unacceptable or shameful.

Screening and Selection:

1. All volunteers involved in YMI activities with minors must be screened using the YMI child protection process for volunteers.
2. All employees involved in YMI activities with minors must be screened using the YMI child protection process for employees.
3. No paid staff person or volunteer will be allowed, even as a last minute substitute, to be involved with YMI events without first having completed the application, reference checks, interview, and satisfactory background check. All potential substitutes must be pre-qualified in order to participate.
4. All applicants must be in good standing in their current or previous church for a minimum of six months prior to the time of application.

Training and Supervision:

1. All YMI Team Leaders are required to complete the YMI Child Protection Training and must follow the YMI Child Protection Standards of Conduct.
2. All YMI volunteers are to be properly supervised at all times when working with YMI youth and with children. YMI does not endorse or approve of unsupervised time alone with children or youth in the context of any YMI approved mission trip, event, or activity.
3. YMI volunteers are only authorized to have children and youth participate in approved YMI events and activities as established by YMI. Accordingly, YMI does not endorse or sanction any unsupervised or unauthorized events or activities by paid staff or volunteers.

Reporting:

1. Should a child abuse allegation arise, the missionary, volunteer, or employee must immediately notify YMI (866)487-7563 and initiate reporting according to locally mandated laws.
2. A written report must be forwarded to YMI via fax (253) 840-0645 within 24 hours and follow up by mailing a hard copy.



YMI Basic Youth Protection Standards of Conduct

1. Two Adult Rule: A minimum of two adults are required in attendance during all Youth Missions International (YMI) events and activities.
2. No private one-on-one contact: Private one-on-one contact between adults and children or youth is not permitted. In situations that require personal conferences, the meeting is to be conducted in the clear view of others.
3. Respect of privacy: Adult leaders must respect the privacy of children and youth in situations such as changing clothes and taking showers, and intrude only to the extent that health and safety require. Adults must protect their own privacy in similar situations.
4. Separate accommodations: When staying in tents, or a room no child or youth will stay alone in a tent or room of an adult other than his or her parent or guardian. A larger group staying together is best. Males and females will stay in separate rooms.
5. YMI adults and children or youth of the same gender may occupy dormitory or single-room accommodations, provided there is a minimum of two children or youth. Any adults staying with children or youth must be Child Protection trained in accordance with YMI standards.
6. Male and female leaders require separate sleeping facilities. Married couples may share the same quarters if appropriate facilities are available.
7. No secret organizations: YMI does not recognize any secret organization as part of its ministry programs or activities. All aspects of the YMI ministry are open to observation by parents and missionaries.
8. Appropriate attire: Proper clothing for activities is required. Remember our testimony as servants of Christ and Youth Missions International is at stake. All team members are required to follow YMI dress code standards.
9. Constructive discipline: Discipline used during YMI approved events and activities should be constructive and reflect the values of YMI. Corporal punishment is never permitted.
10. Hazing prohibited: Hazing and initiations are prohibited and may never be included as part of any YMI event or activity.
11. No “pairing off” while involved in YMI: Youth should remain in larger groups and should not be allowed to pair off and go wandering around.



Youth Missions International Child Protection Standards of Conduct Acknowledgment

As a Youth Missions International (YMI) paid staff or volunteer, I acknowledge and agree to the following:

1. I have received and reviewed the YMI Child Protection Standards of Conduct and agree to conduct myself in accordance with the policies presented.
2. I have participated in and successfully completed YMI's Child Protection Training.
3. I will conduct myself in a God honoring manner while engaged in YMI programs and activities.

Date

Date

Printed Name

Printed Name

Signature

Signature

Address

City, State, Zip



Corporate Driver Release and Information

I hereby authorize Youth Missions International to conduct a check of my driving record with the Department of Motor Vehicles and to obtain this information about me in order to evaluate whether or not I will be allowed to operate vehicles owned, leased, or otherwise operated by or on behalf of Youth Missions International. All information provided to Youth Missions International will be held as confidential and will only be shared as necessary for the evaluation and decision-making needs of Youth Missions International.

I certify that I am at least 25 years of age and that the information contained in the application is true and correct to the best of my knowledge, and I understand that any false or misleading statements or material omissions, whenever discovered, regarding this application are grounds for my immediate disqualification from further use of vehicles owned, leased, or otherwise operated by or on behalf of Youth Missions International.

In consideration of their review of this application, I release Youth Missions International, its officers, employees, agents, and volunteers and all providers of any information from any liability as a result of seeking and furnishing this information (whether positive or negative).

Driver's Signature: _____ **Date:** _____

Please Print:

Name: _____

Full Address: _____

State Issuing License: _____

License Number: _____ Expiration Date: _____

Date of Birth: _____ Social Security Number: _____

Have you had a traffic violation in the last 5 years? Yes No

Have you ever had a license suspended on your Driver's License? Yes No

Has the State issued any restrictions on your Driver's License? Yes No

Do you have any medical, physical, or mental condition/limitation that might effect your ability to drive?

Yes No

If you have answered "yes" to any of the questions, please explain below: